**Bristol Benjamin Meaker**

**Visiting Researcher Follow-On Fund**

**Application form 2023-24**

Please complete all sections of the below form electronically and submit as a PDF file to [ird-office@bristol.ac.uk](mailto:ird-office@bristol.ac.uk), along with a separate PDF file containing CVs of the UoB Academic Host and Visiting Researcher/Professor (maximum two sides A4 per CV).

The application form must be completed using **Arial font size 11, and the margins must not be altered**. All sections must be completed, except where marked as optional. Please delete the italicised grey guidance notes before submission. Completed application forms **must not exceed three sides of A4 in total**, and word limits for individual sections must be adhered to. Applications which do not comply with these rules will be considered ineligible.

**Please ensure you familiarise yourself with the full requirements and guidance** outlined in the call specification document on the [Bristol Benjamin Meaker Follow-On Fund webpage](http://www.bristol.ac.uk/international-research-development/bristol-research-development-opportunities/follow-on-fund/) before commencing your application.

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| **Section A: Details of applicants** | |
| **Type (tick one)** | |
| Reciprocal visit  Return visit | |
| **Proposed follow-on activity** | |
| Title of project/activity |  |
| Length of visit |  |
| Dates of visit |  |
| Worktribe reference number |  |
| **Partner (i.e. Former Visiting Researcher/Professor)** | |
| Name | *Please include title* |
| Job title |  |
| Institution |  |
| Country |  |
| Email address |  |
| Research keywords | *Maximum ten keywords* |
| **UoB Academic Host** | |
| Name | *Please include title* |
| Job title |  |
| School/Department |  |
| Faculty |  |
| Pathway | *i.e. Pathway 1, 2 or 3* |
| Research keywords | *Maximum ten keywords* |
| Email address |  |
| **Original Visit** | |
| Dates of visit |  |
| Scheme | *E.g. Benjamin Meaker Distinguished Visiting Professorship* |
| I confirm that the Visitor and UoB host are the same as those in the original application, and that we have submitted our completed End of Award Report. | |

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| **Section B: Project proposal** |
| **B1: Case for support** |
| *Please use this section to justify why follow-on funding is required, and to demonstrate how your application meets the call criteria (available on the* [*BBMFOF webpages*](http://www.bristol.ac.uk/international-research-development/bristol-research-development-opportunities/follow-on-fund/)*).* |
| **B2: Partner contribution** |
| *Please use this section to outline what contributions the Partner’s home institution are making, including both financial and/or in-kind contributions.* |

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| **Section C: Funding** | | | |
| **Costs applied for** | | | |
| **Item** | | **Breakdown** | **Value (GBP)** |
| A | Travel costs | *Please itemise* | £ |
| B | Subsistence costs | *Please itemise* | £ |
| **Total cost of visit (A+B)** | | | £ |
| C | UoB Faculty/School/ Department Contribution | *Please provide details* | £ |
| D | Partner Institution Contribution | *Please provide details* | £ |
| **Total applied for via BBM Follow-On Fund (A+B-C-D)** | | | **£** |

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| **Section D: Statement and sign-off** | |
| **Head of School declaration and approval** | |
| Name |  |
| School |  |
| **Declaration**: I support the nomination for this visitor to be hosted in my School/ Department and accept the School’s responsibilities as per the terms and conditions of the scheme ([available in the call specification](http://www.bristol.ac.uk/international-research-development/bristol-research-development-opportunities/follow-on-fund/)). I also confirm that I am aware that an End of Award Report must be submitted to the International Research Partnerships team by the Academic Host and BBMDVP within four weeks of the end of the visit, and that Schools/Departments which do not submit satisfactory reports may be disadvantaged in future funding rounds. | |
| Signature |  |
| Date |  |
| Additional comments (optional) | *Maximum 200 words* |